

**Call for application**  
**to the Second Cycle Degree Programme in Statistics,**  
**Economics and Business (Statistica, Economia e**  
**impresa - CLAMSEI) – Code 6811**

**A.Y. 2025/2026**

Important: this document has no legal value. It is made only for publicity purposes. For resolving any dispute and for all legal purposes only the Italian version is valid.

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*Our University has been working for a long time to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences.*

*Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons, regardless of gender.*

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## 1. HOW TO ACCESS THE PROGRAMME

Access to the second cycle degree programme in Statistics, Economics and Business (Statistica, Economia e impresa – CLAMSEI) is open, i.e. there is no maximum number of enrolments in A.Y. 2025/26.

However, it is only possible to enrol for the programme if you meet the requirements set out in this notice and if you receive a positive assessment by a special committee.

The requirements and documentation submitted during the application phase will be assessed by the Committee, which will determine whether further verification of your personal training is necessary. If so, you will be invited to an interview, which will take place on the dates specified in the next section. The modalities of the interview will be communicated on the Programme website.

The Department of Statistical Sciences offers 2 grants for enrolment to students with a first cycle degree obtained abroad who matriculate on this programme for the academic year 2025/2026 by the deadlines indicated. Please refer to section 8.5 of this notice for more detailed information.

## 2. SCHEDULE OF PROCEDURES

Those who participate in an intake and are not admitted to the programme **may not** participate in subsequent intakes.

### 2.1 Deadlines - Intake 1 (*open to all candidates*)

**The date format is day-month-year**

**Opening of applications** (*Section 5*)

03/03/2025

**Closing date for applications** (*Section 5*)

At 13:00 (CET) on 03/04/2025

**Publication of the outcome** (*Section 6*)

From 08/05/2025

**IF CALLED FOR AN INTERVIEW:** *(Section 4.4.b)*

The list of candidates invited to the interview will be published on 16/04/2025

Interview date: 06/05/2025

**Matriculation (also in the case of changing programme or university)** *(Section 6.2)*

From 24/07/2025 to 29/10/2025, and from 30/10/2025 to 20/11/2025 with late payment

**2.2 Deadlines – Intake 2 (open to all candidates)**

**Opening of applications** *(Section 5)*

04/04/2025

**Closing date for applications** *(Section 5)*

At 13:00 (CET) on 12/05/2025

**Publication of the outcome** *(Section 6)*

From 09/06/2025

**IF CALLED FOR AN INTERVIEW:** *(Section 4.4.b)*

The list of candidates invited to the interview will be published on 26/05/2025

Interview date: 04/06/2025

**Matriculation (also in the case of changing programme or university)** *(Section 6.2)*

From 24/07/2025 to 29/10/2025, and from 30/10/2025 to 20/11/2025 with late payment

**2.3 Deadlines – Intake 3 (only available to EU and EU-assimilated candidates)**

**Opening of applications** *(Section 5)*

13/05/2025

**Closing date for applications** *(Section 5)*

At 13:00 (CET) on 13/06/2025

**Publication of the outcome** *(Section 6)*

From 17/07/2025

**IF CALLED FOR AN INTERVIEW:** *(Section 4.4.b)*

The list of candidates invited to the interview will be published on 30/06/2025

Interview date: 14/07/2025

## Matriculation (also in the case of changing programme or university) (Section 6.2)

From 24/07/2025 to 29/10/2025, and from 30/10/2025 to 20/11/2025 with late payment

### 3. RECIPIENTS OF THIS CALL FOR APPLICATION

#### 3.1 Recipients


This call is addressed to those who, being in possession of the admission requirements set out in Section 4, intend to enrol in this Degree Programme, also in the event of changing programme or university or waiving a programme.

#### 3.2 Information for graduating students


You can apply, and possibly register for the programme, even if you have not yet obtained your first cycle degree (see Section 4.1), provided you have at least 120 University Educational Credits (CFUs).

The degree must in any case be obtained by 31/12/2025; otherwise, any registration will be cancelled. If you have not yet obtained your degree when you register for the programme, check Section 7.1 on how to activate your career.

#### 3.3 Information for international students

 Specific procedures are foreseen for:

- ▶ **Students with a foreign qualification**, regardless of citizenship
- ▶ **Non-EU nationals with an equivalent qualification**
- ▶ **Non-EU nationals resident abroad**

If you fall into one of these cases, pay attention to the **blue 'International' boxes with the symbol **.

Check which case you fall into at [www.unibo.it/StudentiInternazionaliChiSono](http://www.unibo.it/StudentiInternazionaliChiSono).

Should you have any questions, please contact the **International Desk**:

[www.unibo.it/ContattiPerStudentiInternazionali](http://www.unibo.it/ContattiPerStudentiInternazionali).

## 4. PROGRAMME ADMISSION REQUIREMENTS

In order to be admitted to the Second Cycle Degree Programme in Statistics, Economics and Business (Statistica, Economia e impresa – CLAMSEI), you must possess:

1. the required academic qualification (Section 4.1);
2. specific curricular requirements (Section 4.2);
3. specific language requirements (Section 4.3);
4. adequate personal training, verified according to the criteria laid down by the programme (Section 4.4).

### 4.1 Qualifications

- ▶ First cycle academic qualification: three-year university diploma or degree  
or

- ▶  Qualification obtained abroad recognised as suitable under Italian law, current international agreements and the rules laid down in the MUR Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026, which will be published on <https://www.universitaly.it/studenti-stranieri>.

You can apply, and possibly register for the programme, even if you have not yet obtained your first cycle degree, provided you have at least 120 University Educational Credits/CFUs (see Section 3.2).

#### 4.1.a. What happens if you do not have the necessary qualification

If you do not have the necessary academic qualification and do not fall under the cases dealt with in Section 3.2 - 'Information for graduating students', you will not be able to register for the programme.

### 4.2 Curricular requirements

In order to successfully attend the Programme, it is strictly necessary to have acquired university-level knowledge in the following subjects:

- Mathematics (fundamentals of mathematical analysis, matrix algebra).
- Probability calculus (axioms and fundamental theorems of probability calculus).
- Statistics (fundamentals of descriptive statistics, fundamentals of statistical inference, linear model, data matrices and derivative matrices, basic concepts of sampling techniques, multivariate statistics).
- Economics (fundamentals of microeconomics).
- Business economics and management (fundamentals of business management, fundamentals of marketing).

**To be admitted to the Programme, it is required to:**

- Hold an Italian Bachelor's Degree in one of the following classes, or possess a foreign academic qualification judged by the Admission Board to be equivalent:

- L-41 Statistics (former Ministerial Decree 270/04)
- 37 Statistical Sciences (former Ministerial Decree 509/99)

-Alternatively, hold an Italian degree in a class that is different to those indicated above, or a foreign academic qualification judged by the Admission Board to be equivalent, and have acquired university credits in the following scientific-disciplinary areas, having passed the relevant examinations by the date of application:

**at least 16 credits in one or more of the following scientific-disciplinary areas:**

- Probability and Statistics: SSD SECS-S/01, SECS-S/02, SECS-S/03, SECS-S/05, MAT/06
- Mathematics: SSD SECS-S/06, MAT/02, MAT/03, MAT/05, MAT/07, MAT/08, MAT/09,

**of which at least 8 credits in one or more of the following scientific-disciplinary areas:**

- Probability and Statistics: SSD SECS-S/01, SECS-S/02, SECS-S/03, SECS-S/05, MAT/06

**and at least 6 credits in one or more of the following scientific-disciplinary areas:**

- Economics: SSD SECS-P/01, SECS-P/02, SECS-P/03, SECS-P/05, SECS-P/06
- Economics and Business Management: SSD SECS-P/07, SECS-P/08, SECS-P/09



For candidates holding a foreign academic qualification or qualifications, the Admission Board will assess the equivalence between the foreign and Italian qualification(s).

#### 4.2.a. What happens if you do not meet the curricular requirements

If you do not meet all the curricular requirements indicated, you will not be able to register for the programme.

### 4.3 Language requirements

For the Business Analytics (BA) curriculum, English language skills are required to at least CEFR level B2. The documentation certifying the language proficiency requirement must be uploaded during the application phase.

#### 4.3.a. How to fulfil the language requirement

The English language requirement for the BA curriculum is fulfilled during the **application phase**, either through:

- presenting appropriate certification, issued on, or after, January 1st, 2022. The list of recognized certificates is published on the page: <https://centri.unibo.it/cla/it/riconoscimento-idoneita-linguistica> of the University of Bologna's Language Centre
- having a language certification issued by an Italian University Language Center (CLA), issued on, or after, January 1st, 2022
- having one of the following certifications: TOEFL, ISE, IELTS, CAMBRIDGE EXAM SUITE, issued on, or after, January 1st, 2022. A comparison table is available in the attachments box and on the [Admission](#) page of the Business Analytics curriculum.
- obtaining a B2 level in the OOPT test at the University Language Center (information is available on the [Admission](#) page of the curriculum)
- possessing other recognized international certifications, issued on, or after, January 1st, 2022, that the Admission Board may consider appropriate
- having obtained a first-cycle or second-cycle degree taught in English
- having taken a B2 level English exam during the first-cycle or second-cycle degree (the level must be explicitly stated in the course title or program, which must be uploaded as part of the application)
- being a native English speaker (to be indicated in the Form B)
- passing an OSL English test and obtaining a B2 level, dated on, or after, January 1<sup>st</sup>, 2022.

## 4.4 Adequate personal knowledge and skills

Admission to the Second Cycle Degree Programme is in any case subject not only to possession of the curricular requirements indicated above, but also to verification of adequate personal training, carried out as indicated below.

### 4.4.a. How the adequacy of personal training is verified

An Admission Board will check the documentation provided by the applicants according to the following criteria: academic career and coherence of the academic career with the educational objectives of the Programme ([Section 6.2](#)).

#### Interview (discretionary)

The Admission Board may, at its discretion, ask candidates to participate in an **interview** in cases where it deems necessary to acquire additional information for the purposes of evaluation. The list of candidates invited to the interview will be published on the StudentiOnline portal by the deadlines indicated in the General Calendar (above). The modalities of the interviews are published on the [Programmes' website](#).

The interview will be held remotely by MS Teams.

Candidates who, despite being invited, do not attend the interview for various reasons may reapply for subsequent sessions, subject to communication of their inability to attend to the Admission Board. For this purpose, it is necessary to send an email to:

[didatticascaravilli.clamsei@unibo.it](mailto:didatticascaravilli.clamsei@unibo.it).

### 4.4.b. Adaptations for the eventual interview for Students with Disabilities or Specific Learning Disorders (SLD)

If you have a disability or a Specific Learning Disorder (SLD) and wish to request adaptations for the eventual interview, you must submit your request by the intake registration deadline. Use the form available on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)), typically located under the "see details" section of your application.

Possible adaptations:

- ▶ Extra time: 30% additional time for candidates with SLD, other developmental disorders, or specific medical conditions; 50% additional time for candidates with certified disability and/or impairments under Law 104.

- ▶ Assistive tools, such as text-to-speech devices, non-scientific calculators, or other aids assessed on a case-by-case basis based on your certification. A full list of adaptations is available on the request form.

If logistical or regulatory constraints make it impossible to provide the requested adaptations, an equivalent compensatory measure will be arranged.

Procedure to request adaptations:

- ▶ Log in to Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) and navigate to the "Requests in Progress" section.
- ▶ Download and complete the "Adaptations Request" Form.
- ▶ Upload the completed form (in PDF format) in the designated section.
- ▶ Upload the required supporting documentation, outlined below



**Important:**

Before finalizing your registration for the test, make sure that you have uploaded both the adaptations request form and the necessary medical documentation.

Required **Documentation**:

- ▶ **Diagnosis of specific learning disabilities (DSA) pursuant to Law 170/2010**, issued by the National Health Service, an accredited private centre, or a private specialist accompanied by a conformity statement issued by the National Health Service. The document must be issued within the last three years or after the student turns 18.

Considering the emergency situation that led to a reduction in the activities of the National Health Service (SSN) clinics, diagnoses of Specific Learning Disorders (SLD) under Law No. 170/2010 will be accepted for adaptations requests for admission tests, even if issued more than three years prior. The Service reserves the right to request an updated diagnosis after enrolment or at least written proof that you are waiting for a renewal. For further details, please refer to the page on the website (in Italian): <https://site.unibo.it/studenti-con-disabilita-e-dsa/it/per-studenti/certificazioni-richieste>.

- ▶ **Specialist documentation issued by the National Health Service (SSN)**, certifying another type of specific developmental disorder that impacts learning.
- ▶ **Certificate of handicap pursuant to Law 104/92.**

- ▶ **Certificate of legal disability.**
- ▶ **Specialist medical documentation** confirming conditions that may temporarily or permanently **affect your ability** to study or take the test.

Documentation must be clear and include all relevant details about your specific needs. The University's Service for Students with Disabilities and SLD will evaluate the consistency of your request with the submitted documentation.

**Results will be communicated to your institutional email address**

**(name.surname@studio.unibo.it).** Please, check your email regularly. In case of incomplete or unclear documentation, you may be asked via email to provide additional materials within a specified timeframe.

If you do not submit your request or provide the required supplemental documents within the indicated deadlines, adaptations cannot be granted.



**Students with disabilities or SLD residing abroad** must submit legalized certifications attesting to their condition, accompanied by an official translation into Italian or English. The certifications are reviewed by the competent authorities to verify that the documentation confirms a disability, or a specific learning disorder as recognized by Italian law.

For further information about adaptations requests, contact the **Service for Students with Disabilities and SLD** at [ases.adattamentiammissione@unibo.it](mailto:ases.adattamentiammissione@unibo.it).

**4.4.c. What happens if my personal training does not meet the adequacy criteria**


If your final score is less than 60/100, your preparation will not be considered suitable and you will not be able to enrol on the Programme.

## 5. HOW TO APPLY

Within the period set for each intake (see Schedule of Procedures - Section 2) you can apply by following the steps below.

1. **Log on to Studenti Online** ([www.studenti.unibo.it](http://www.studenti.unibo.it))

If you are accessing for the first time, choose '**Register**' and log in with SPID or CIE. The system will automatically retrieve your personal details and create your University credentials (name.surname@studio.unibo.it).


 If you reside abroad and do not have an identity document issued in Italy you may log on with the University username and password, which can be obtained by going to Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) and clicking on "**Register**" and then "**International students registration**".

2. Click on "**Apply for admission**", select "Second Cycle Degree Programme" and select the Programme named "**Statistica, Economia e impresa**" or "Statistics, Economics and Business". In this phase it is not possible to indicate the curriculum you want to apply for. You will be able to indicate it later, once admitted, in the matriculation phase.

3. **Upload the following documents in PDF:**

▶ **Compulsory documents (for those who have obtained their qualification at the University of Bologna)**


- ▶ front and back copy of a valid identity document.

 If you are a citizen of a foreign country and your identity document does not have an English translation: copy of your passport;


- ▶ **Form A** (in Italian or in English) available on the Programme website on the [Admission](#) page. Please fill out all parts of the form.
- ▶ Certificate of exams taken and grades.

▶ **Compulsory documents (for those who obtained their degree at a university other than the University of Bologna):**

- ▶ front and back copy of a valid identity document.

 If you are a citizen of a foreign country and your identity document does not have an English translation: copy of your passport.

- ▶ *if the qualification is obtained in Italy*: self-certification of the first-level academic qualification with a list of examinations taken and grades.  
If you have not yet obtained the qualification, upload the list of exams taken and grades.

- ▶  *if the qualification is obtained abroad*: a copy of the qualification obtained abroad, translated into Italian or English, allowing access in the country of attainment to Second Cycle Degree Programmes, accompanied by a transcript of records and Diploma Supplement where available. If you have not yet obtained the qualification, upload the list of exams taken (Transcript of Records).

- ▶ **Form A** (in Italian or in English) available on the Programme website on the [Admission](#) page. Please fill out all parts of the form.

▶ **Other documents, required for certain categories of candidates:**

- ▶ Residence permit, if already held
- ▶ Adaptation request form for students with disabilities, which can be required in case of invitation to the interview. Further information is available at <https://site.unibo.it/studenti-con-disabilita-e-dsa/en>
- ▶ **Mandatory** for Business Analytics candidates: **Form B** (available on the Programme website on the [Admission](#) page) attesting your English language competency. You can select one or more options and attach a language certification among those indicated in section 1.2 above. Candidates who took an OOPT test must select the relevant option on Form B and do not need to upload any document; the Admission Board will receive your score from the University Language Centre (CLA).
- ▶ **Mandatory** only for those who have obtained an Italian Bachelor's Degree other than classes L-41 Statistics (ex D.M. 270/04) or 37 Statistical Sciences (ex D.M. 509/99) and for those who have a foreign qualification: **Examination**

**program/Course Contents/Syllabus** of the teaching of **Statistics** taken in the previous career.

- ▶ **Mandatory** for candidates who are about to graduate: self-certification with exams taken and expected graduation grade. The **Self-certification form** is available on the Programme website on the [Admission](#) (Eng.) or [Isciversi](#) (It.) pages. Candidates who are taking a foreign qualification must also indicate the minimum and maximum possible grades that are attainable on the course of their previous University.

**The Admission Board will only assess documents uploaded through the Studenti Online application ([www.studenti.unibo.it](http://www.studenti.unibo.it)).** Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered.

Documents must not be sent by post or email to the administrative offices.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.



**If you are a non-EU citizen and reside abroad**, in compliance with the procedures defined by the Italian Ministry of University and Research in the Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026 published on <https://www.universitaly.it/studenti-stranieri>, in addition to following the steps required for admission to the degree programme, you will have to:

- ▶ **pre-enrol on University** and request an **entrance visa** for study purposes;
- ▶ [only if you apply for one of the Italian curricula] meet the **Italian language requirement** by 20/11/2025. Check how at this link: [www.unibo.it/Requisitoitaliano](http://www.unibo.it/Requisitoitaliano).

## 6. VERIFICATION OF APPLICATIONS AND PUBLICATION OF THE RESULTS

### 6.1 Evaluation committee

An Admission Board will check candidates' academic backgrounds and whether they meet the requirements for admission.

The Admission Board is composed of: prof. Silvia Pacei, prof. Martin Forster, prof. Matteo Farnè, prof. Luca Trapin.

Professors delivering classes in the first year of the degree Programme may also sit on the committee as alternative members.

### 6.2 Criteria for testing the adequacy of personal training

For all candidates who meet the requirements mentioned in the previous sections, admission is subject to an evaluation of the adequacy of their personal preparation by an Admission Board, which will evaluate the candidate's academic career and other documentation attesting to their previous university studies, according to the following criteria:

- **Academic career:** refers to the previous studies completed, including the final grade, and grades obtained in single courses: **maximum 50 points**.
- **Coherence** of the academic career with the educational objectives of the Programme: **maximum 50 points**.

Only candidates who obtain a **score of 60 points out of 100 or higher** will be considered **eligible** and **admitted** to enrolment.

### 6.3 Publication of results

The results of your application will be published on Students Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) as from the date indicated for each intake in the Schedule of Procedures (Section 2).

The outcome will be either

- ▶ **“application checked”:** in this case you can register for the programme;
- ▶ **“not admitted to the selection procedure”:** in this case you cannot register for the programme.

Candidates that are not admitted may not re-apply.



## 7. MATRICULATION, PROGRAMME TRANSFER, UNIVERSITY TRANSFER

### 7.1 Matriculation

If you are admitted to the degree Programme, you will be able to enrol starting from **24<sup>th</sup> July to 29<sup>th</sup> October 2025 without late payment (Italian “indennità di mora”)**, and **from 30<sup>th</sup> October to 20<sup>th</sup> November 2024 with late payment**. These deadlines are valid also for students admitted *under condition*, who must obtain their first cycle degree before 31<sup>st</sup> December 2025.

To enrol, you must complete the following steps.

1. **Log on to Studenti Online** ([www.studenti.unibo.it](http://www.studenti.unibo.it)) using your SPID or CIE credentials (if any) or entering the username and password you obtained during the application procedure.
2. **Select “Registration”**, then select **“Second Cycle Degree Programme”**, and then the degree Programme **“Statistics, Economics and Business”/ “Statistica, Economia e impresa”** and enter the required data, attaching a jpg file containing a passport-size photo of your face. In this phase you will select the curriculum you want to enrol in. In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.
3. **Pay the first enrolment instalment** via the PagoPA platform, as indicated on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)).
4. After you have made your matriculation payment, check under **Registration** on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) what you need to do for the purposes of **identification** and **career activation**.

#### 7.1.a. University identification and career activation

##### *Identification*

- **If you submitted your application by logging in with SPID or CIE:** after making the payment, your identity will be automatically validated.

- ***If you have submitted your application by logging in with your username and password:*** complete the identification procedure specified under Matriculation on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)).

#### *Career activation*


Activating your career enables you to take part in all the activities you will carry out as a student (e.g. submitting your study plan, booking exams, carrying out any other procedures related to your career, accessing the Wi-Fi network and online library resources, and using the MyUnibo app).

After identification, career activation will take place automatically, unless you fall into one of the following cases.

- ▶ ***If you have not yet graduated at the time of matriculation,*** you must obtain your degree **by 31 December 2025 at the latest**. Otherwise, your matriculation will be cancelled.

If you are graduating from the University of Bologna, the system will automatically update your position once you have obtained your degree.

If you are graduating from another university, after matriculating please check on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) for any further steps required.

- ▶  If you are a ***non-EU citizen but hold a qualification equivalent to one obtained in Italy***, in order to activate your career you must submit a copy of your valid residence permit allowing equivalence to the [Student Administration Office](#) responsible for your degree programme.

- ▶ ***If you have a foreign qualification,*** check the [documentation required](#) for matriculation purposes.

The documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

You must upload the documents related to foreign qualifications in the Studenti Online application ([www.studenti.unibo.it](http://www.studenti.unibo.it)) by clicking on "Call for applications" and then

"Matriculation for A.Y. 25\_26 - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you must make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation.

- ▶ ***If you are a non-EU citizen, but hold an equivalent qualification and have obtained your qualification abroad:*** check the [documentation required](#) to enrol.

Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the "Calls" section of Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)), select "Matriculation A.Y. 25\_26 - document upload for international students with foreign qualifications" and upload your qualification diploma and a copy of your residence permit allowing equivalence. Moreover, make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation. PLEASE NOTE: Check very carefully, at [www.unibo.it/StudentiInternazionaliChiSono](http://www.unibo.it/StudentiInternazionaliChiSono), what is meant by 'non-EU students with equivalent status' and what types of residence permits allow for equivalence. Lack of an equivalent qualification will prevent you from matriculating, even if you have been admitted and have paid the first instalment.

- ▶ ***If you are a non-EU national, are resident abroad and have obtained your qualification abroad:*** see details at [www.unibo.it/IscrizioneLaureaMagistraleNonUE](http://www.unibo.it/IscrizioneLaureaMagistraleNonUE). Check the [foreign qualification documentation required to matriculate](#). Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the "Calls" section of Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)), select "Matriculation A.Y. 25\_26 - document upload for international students with foreign qualifications" and upload your qualification diploma and a copy of your entry visa for

study purposes. When you arrive in Italy, make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation.

**Warning:** if you have a foreign qualification, admission to the programme and any subsequent validation of your pre-enrolment with or without reserve by the University do not confer any right to finalise your matriculation, even in the event of obtaining an entry visa, being physical present in the country, becoming eligible for and/or actually receiving scholarships or contributions of any kind. For matriculation purposes, it will be necessary to verify the actual suitability of the foreign qualification and the authenticity of the submitted documentation. Your qualification will be formally checked by the [International Student Administration Office in Bologna or on Campus](#) after paying the first matriculation instalment and submitting the original copies of all the required documentation.

Career activation must take place by **26 February 2026**; otherwise, your matriculation will be cancelled.

Once your career is active, you will be sent an e-mail with a QR code allowing you to print your badge.

#### **7.1.b. Shortening a degree programme (for those with previous university careers)**

**If you want to apply for recognition of previous academic careers**, check how you can do this and the applicable deadlines at <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-magistrali/abbreviazione-di-carriera>.

#### **7.2 Programme transfers, university transfers and simultaneous enrolment**

**If you want to change degree programme within the University of Bologna (Programme transfer)**, check how you can do this at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/cambiare-corso-di-studio-interno-universita-di-bologna/cambiare-corso-di-studio-interno-universita-di-bologna>.

If you matriculate and request to be transferred from another university, consult the page [Transferring to the University of Bologna - University of Bologna \(unibo.it\)](#).

If you wish to apply for simultaneous enrolment in two programmes, as provided for by Italian Law no. 33 of 12 April 2022, please read the information on the page [Simultaneous enrolment in different programmes - University of Bologna \(unibo.it\)](#).

If, on the other hand, you register in one programme and are subsequently admitted to another, but do not wish to maintain enrolment in both programmes, do not enrol simultaneously; instead:

- if both programmes are at the University of Bologna: apply for a programme transfer;
- if the first programme is at another university: apply for a university transfer.

Alternatively, you can waive your current programme and proceed with a new matriculation (Section 4).



#### **Please note!**

If you are a **non-EU citizen, reside abroad, hold a residence permit for study purposes and formally renounce your studies** at this or another university, you **lose the requirements for residency in Italy, and therefore your residence permit will be revoked**. In this case, you must return to your country of origin and initiate the pre-enrolment procedures through Universitaly at the competent Italian diplomatic mission (Embassy/Consulate), within the deadlines set annually and published on the website <https://www.universitaly.it/studenti-stranieri>.

## **8. FEES AND BENEFITS**

### **8.1 University fees**

Information on **tuition fees** and on **benefits and exemptions** is published annually on the University Portal at [www.unibo.it/Tasse](http://www.unibo.it/Tasse).

The fee to be paid to enrol for a degree programme consists of a fixed element of € 157.04 and a variable element calculated according to the student's family's financial situation (ISEE) up to a maximum that varies according to the programme.

Your tuition fees will be calculated on a progressive scale based on a valid **ISEE certificate** only if submitted in accordance with the terms and procedures set out on the web page [www.unibo.it/Tasse](http://www.unibo.it/Tasse). If you do not submit an ISEE certificate, you will have to pay the full tuition fees relevant to your degree programme.

Submission of an ISEE certificate is independent of programme enrolment. The order in which you carry out the two procedures is irrelevant, as long as you comply with the deadlines set for each.



#### **Please note!**

International students who only have income and assets abroad cannot submit an ISEE certificate, but must refer to the information at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/tasse-e-contributi/ISEE-e-altre-attestazioni-utili-per-le-esenzioni-delle-tasse-universitarie>.



#### **Please note!**

Submitting financial documentation for tuition fee exemptions, following the instructions on [www.unibo.it/Tasse](http://www.unibo.it/Tasse), is very simple and worthwhile even if you have not yet decided whether to enrol in a programme at this university. Remember that if you do not submit the documentation by the deadline, you will not be eligible for any discount. The deadline is peremptory and no exceptions are ever allowed.

## **8.2 Right-to-higher-education grants provided by ER.GO**

**Azienda Regionale per il Diritto agli Studi Superiori – ER.GO** publishes calls for scholarships, places in university residences, catering and other benefits on its website ([www.er-go.it](http://www.er-go.it)) every year.

**The application for ER.GO grants is independent of the degree programme application and enrolment procedures.**

### Please note!

You must submit your application for an ER.GO grant via the company's website, also entering your ISEE certificate. Applying is very simple and is worth doing even if you have not yet decided whether to enrol in a programme at this university. Remember that calls have a peremptory deadline and no exceptions are ever allowed.

### 8.3 Important information for those who already have an active university career

If you already have an active university career, before transferring from another university or changing programme, if you are already enrolled in a programme at the University of Bologna, carefully consult the **merit requirements for access to grants** set out in the call published on [www.er-go.it](http://www.er-go.it) because, due to the recognition of university educational credits (CFUs) acquired in your previous career, **your position may change as regards access to grants**.

### Please note!

For all ER.GO benefits, the minimum number of university educational credits required for merit is always determined starting from the year of first enrolment at university (even if for another University, University Institute or Degree Programme, even abroad), regardless of the year of the programme to which you are admitted following the recognition of your credits, and only those that are recognised on the programme you are enrolled in are considered valid.

### 8.4 Right-to-higher-education grants provided by the University

Information on the University's grants can be found on the University Portal under [www.unibo.it/AgevolazioniEconomiche](http://www.unibo.it/AgevolazioniEconomiche).

For each grant, please carefully read the instructions on how and when to apply.

Remember that deadlines are always peremptory, and no exceptions are ever allowed.

### 8.5 Specific grants provided by this degree programme

The Department of Statistics will award 2 grants for the a.y. 2025/26, distributed as follows:

- ✓ 1 grant for the first intake to the admitted candidate who obtains the highest score;

- ✓ 1 grant for the second intake to the admitted candidate who obtains the highest score.

Each scholarship amounts to **€ 1000** gross of taxes, and it is a **one-off payment**. The grant that is not assigned in the first intake will be assigned in the second intake.

### **Eligibility**

The 2 grants are reserved for students who have a non-Italian qualification of First cycle and who will register in the Master's in Statistics, Economics and Business in the academic year 2025/2026 by activating their career no later than 7<sup>th</sup> November 2025.

### **Selection**

The grants will be awarded by the Admission Board, based on the admission rankings of the first and the second intake, starting with the first admitted candidate and going down to the second, third, and so on. Only students who meet the eligibility requirements will be considered (see section "Eligibility"). In case of two or more candidates obtaining equal results in the ranking, the grant will be awarded to the youngest candidate.

If one of the students fails to accept the grant and/or declines the grant, this will be assigned to the eligible student who comes next in the ranking.

The assignment of grants is approved by a decree of the Director of the Department of Statistical Sciences.

### **Acceptance**

Candidates who are selected for the grant will be informed via the University of Bologna email address that was provided when they applied on "StudentiOnline". From that email address they should then respond within 10 days to the receipt of the email, stating whether they accept the grant according to the terms stated in this procedure, without further conditions. Failure to accept the grant via this procedure is equivalent to declining it.



## Payment

The payment of the grant will take place only if all the following conditions apply:

- you **register** in Statistics, Economics and Business **by 7<sup>th</sup> November 2025**: your academic career has to be active.
- you have filled in the relevant forms for the payment.

The payment will take place in one of the following methods:

- Bank wire transfer to an account in the name of the beneficiary, with IBAN in the SEPA area.
- Bank wire transfer to a reloadable prepaid card, with IBAN code, in the name of the beneficiary.
- Bank wire transfer to an account in the name of the beneficiary outside the SEPA area, (commissions will be charged to the recipient).

## Incompatibility with other grants

The grant is compatible with other financial grants that may be/have been obtained by the beneficiary, unless incompatibility is stated for the other financial grants that the student may have been awarded. It

is down to the beneficiary to check whether the other grant(s) are not compatible with the grant awarded by the Department of Statistical Sciences. In such a case, they should choose one type of grant or the other.

## Declining the grant or losing the grant

Students who intend to decline the grant should e-mail [didatticascaravilli.clamsei@unibo.it](mailto:didatticascaravilli.clamsei@unibo.it) stating their decision. If a student declines the grant, this will be assigned to the following student in the selection ranking who meets the requirement (a non-Italian First cycle qualification).

## 9. WHO TO CONTACT

### *For questions concerning admission requirements:*

Contact the **Degree Programme Coordinator**

E-mail [didatticascaravilli.clamsei@unibo.it](mailto:didatticascaravilli.clamsei@unibo.it)

### *Information about the admission procedures*

**Student Administration Office of Economics, Management and Statistics**

Email [segecosta@unibo.it](mailto:segecosta@unibo.it)

To contact the Student Administration Office, go to [www.unibo.it/SegreteriaStudenti](http://www.unibo.it/SegreteriaStudenti)

### *IT information*

*(e.g. login credentials, data entry, application use/functioning anomaly, computer difficulties, etc.)*

**Studenti Online Help Desk**

Telephone +39 051 20 80 301

E-mail [help.studentionline@unibo.it](mailto:help.studentionline@unibo.it)

### *Matriculation information for international students and students with foreign degrees*

**International Student Administration Office, Bologna**

E-mail [segstudintbo@unibo.it](mailto:segstudintbo@unibo.it)

To contact the Student Administration Office, go to [www.unibo.it/SegreteriaStudenti](http://www.unibo.it/SegreteriaStudenti)

### *Other information for international students or students with foreign qualifications*

*(e.g. eligibility of foreign educational qualifications for admission, pre-enrolment, visas and residence permits, financial benefits, etc.)*

**International desk (Bologna)**

E-mail [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it)

To contact the International Desk, go to [www.unibo.it/ContattiStudentiInternazionali](http://www.unibo.it/ContattiStudentiInternazionali)

### ***Information for applicants with disabilities or SLD***

#### **Service for students with disabilities and SLD**

E-mail [ases.adattamentiammissione@unibo.it](mailto:ases.adattamentiammissione@unibo.it)

Contact details can be found at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it>

### ***Information on fees and grants***

#### **Student Tuition Fees Office**

E-mail [ases.contribuzionistudentesche@unibo.it](mailto:ases.contribuzionistudentesche@unibo.it)

You can contact the office at [www.unibo.it/Tasse](http://www.unibo.it/Tasse)

### ***Offices are closed on***

- National holidays ([www.unibo.it/CalendarioAccademico](http://www.unibo.it/CalendarioAccademico))
- Friday, 18<sup>th</sup> April 2025.
- Friday, 2<sup>nd</sup> May 2025.
- from Monday, 11<sup>th</sup> August to Friday, 15<sup>th</sup> August 2025.
- Saturday 4<sup>th</sup> October 2025
- 31<sup>st</sup> December closing at 14:00.

Any further extraordinary closures will be published on the University Portal ([www.unibo.it](http://www.unibo.it)).